



## **Shipping Information & Handling Rates**

**BSIR 2025**  
**11.11 – 13.11.2025**  
**Liverpool**

**IML - Messe Logistik GmbH**  
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## 1. Handling Rates

1. From free arrival advance warehouse facility ( via warehouse)			
Offloading and handling to the booth incl. intermediate storage, providing of forklift, pallet truck and labourer			
Handling at warehouse	per started cbm m/m3 cbm	EURO	15,00
Ex warehouse – booth Per exhibitor / Per shipment	per started cbm / minimum 3 cbm	EURO	145,00
Intervention with courier company ( export only )		EURO	25,00
2. From free arrival Congress Center ( direct shipment without storage )			
Offloading and direct handling to the booth incl. providing of forklift, pallet truck and labourer valid for standbuilding material crated or palletized arriving during official move-in period only			
Half Trailer Load / 20' Standard Container	each way	EURO	750,00
Full Trailer Load / 40' Standard Container	each way	EURO	1.350,00
50% Surcharge for loose cargo			
3. Customs clearance ( temporary, permanent )			
Temporary, permanent or Carnet ATA clearance incl. 1 tariff item			
Temporary	per clearance / per entry	EURO	195,00
Permanent / Carnet	per clearance / per entry	EURO	195,00
+ additional customs tariff item	each tariff item	EURO	15,00
+ Temporary import bond fee	3,00 % from CIF value minimum	EURO	160,00
Issuing T1 for re-export	per document	EURO	160,00
ATA Carnet management holding each		EURO	120,00
EAD	per document	EURO	90,00
T-Document Security (Export only)	0,5 % from CIF value minimum	EURO	55,00
Cancellation of Temporary import bond (export only)	per document	EURO	160,00
4. Handling of empty packing material & Full goods			
Pick up from booth, storage during the show and re-deliver to booth after show incl. all overtime surcharges			
each beginning cbm	minimum 3 cbm	EURO	90,00
5 Surcharges			
Duties & Taxes for permanent importation as per outlay +15 % advance payment fee			
Late arrival surcharge for shipment arriving after our deadline			30 %
SVS fee (Mandatory forwarding insurance ) as per list			
General handling & management fee (each way)	per order	EURO	85,00
Onsite Coordination (each way)	per shipment	EURO	55,00
Financing fee on total invoice amount			8 %
Subsequent changes of the invoice	each invoice	EURO	15,00
All prices are net + 20% VAT			
6. Working hours			
Normal working hours:	Monday – Friday	8:00 – 17:00	
Overtime Surcharge	Monday – Friday	17:00 – 8:00	50 %
	Saturday		100 %
	Sunday, Public Holiday		100 %
7. Outgoing			
Same services, same rates			



## 8. Terms & Conditions

1. All services must be booked in advance.
2. All cargos have to be consigned "**FREIGHT PREPAID**".
3. All claims must be reported to the exhibition forward's office in written form and immediately upon receipt of the exhibition goods. Verbal notification will not constitute any rights against the agent.
4. Responsibility for losses, damages, etc., will be accepted only within the framework of the AÖSp, which are resting in our office.
5. All business is undertaken subject to the terms and conditions for Austrian Forwarding Agents „Allgemeine Österreichische Spediteurbedingungen AÖSp“, in the wording subject to the relevant publication in „Wiener Zeitung“. Payable and actionable in Vienna.
6. SVS prohibition customers must announce this in writing before/while placing the order.
7. It is the exhibitors responsibility to label all empties properly. Empty labels will be distributed during move-in period. We will remove empties on a regular basis.
8. It is the exhibitors responsibility to repack and label all outbound packages.
9. It is also the exhibitors responsibility to give clear instructions on how to return your packages. All necessary forms will be distributed during the event. Please take special note of the instructions for documentation.
10. Returning of empties takes time. A certain delivery time cannot be guaranteed.
11. Return transport arrangements may take some days. On top of this comes the transit time for transport. Please take this into account when planning the return. A quicker handling is possible, but information must be received well in advance. Express handling charges may apply.
12. The handling tariff is valid for all services at BSIR 2025
13. Basis of calculation is 1 cbm = 300 kgs
14. All cargo has to be consigned FREIGHT PREPAID. A 15% commission will be charged on freight collect shipments arriving at our warehouse
15. The exhibition forwarders liability ends with the delivery of the exhibition goods or empties to the exhibition booth, even if the exhibitor or his representative is not present. Liability for return transport begins upon the collection of the exhibition goods from the booth, even if the shipping documents and/or a transport order has been handed over to the exhibition forwarder prior to the collection.
16. Early cancellation of orders / cancellation of events etc.  
General cargo / air freight / courier – shipments  
As soon as your shipment arrives at our terminal in Vienna, 100% of the handling costs are invoiced without any deductions. In the event of early cancellation of orders / cancellation of events before delivery of the shipment, 80% of the outbound handling will be invoiced as ordered.  
If the goods have already been delivered or are on their way to delivery, 100% of the costs are invoiced for inbound and outbound handling as ordered.  
Please note that customs formalities have not been taken into account here and 100% will be invoiced for inbound & outbound as ordered.  
Direct deliveries (not via IML warehouse handling)  
If the event is cancelled or cancelled by the client 5 working days before the start of the service, no costs will be charged.  
4 to 3 days before the service date, 20%,  
2 to 1 day (s) before the service date 40% and on the same day 100% default service were invoiced.  
If the service is currently being carried out Inbound handling and outbound handling will be invoiced 100% as ordered.  
Please note that customs formalities have not been taken into account here and 100% will be invoiced for inbound & outbound as ordered

### 3.1. Terms of Payment

1. Invoices will be sent by e-mail only.
2. The invoicing is per shipment.
3. Full payment of the incoming handling charges must be received prior the delivery to the booth.
4. The outgoing handling charges are payable immediately after receipt of our invoice.
5. Payment can be made in cash, by credit card ( AMEX, VISA and MASTERCARD ) or by wire transfer. Personal or foreign cheques are not acceptable.
6. Prices are net +20% VAT, no VAT for exhibitors from outside the EU or EU exhibitors providing their VAT registration no.
7. 1,5% interest per month will be charged on overdue payments