



Shipping Information & Handling Rates

NCT EUROPE 2023

24 – 26 MAY 2023

ROTTERDAM

IML Messe Logistik GmbH

Tel.: +31 610 644289

Mail: nct@iml-vienna.at



1 Shipping Details

Direct deliveries to showsite only during official building or dismantling days.

We will only accept shipments which you will clearly send to us.

For shipments which not consigned to IML MESSE LOGISTIK GMBH but direct to your booth no liability is accepted. Pls. send all courier shipment to our warehouse as per instructions.

Groupage shipments and courier shipments

Pls. consign all shipments as follow:

Consignee: IML Messe Logistik GmbH c/o Buus Logistics
NCT EUROPE 2023 ROTTERDAM
De Loetenweg 14c 1187 WB Amstelveen The Netherlands

Airfreight shipments

Shipments must be send on DIRECT AWB and FREIGHT PREPAID:

Airport of Destination: AMSTERDAM / NETHERLANDS
Consignee: IML – Messe Logistik GmbH c/o Buus Logistics
NCT EUROPE 2023/ ROTTERDAM
A. Hofmanweg 5a 2031 BH Haarlem The Netherlands

2 Deadlines

Groupage or courier shipments: 17.05.2023

Airfreight shipments: 15.05.2023

Please send your pre-advice to **IML – Messe Logistik GmbH** latest 5 working days prior arrival date including a copy of the invoice. If you will send airfreight shipments we need also a copy from AWB.

Shipments with insufficient information's or missing pre-advice cannot be accepted and will be returned to carrier's depot. All cargo has to be consigned FREIGHT PREPAID. A 15% commission will be levied on freight collect shipments arriving at our warehouse. All packages shall be marked as per Notify instructions



3 Case Marking & Packing

All packages must be clearly marked as follow:

Shipper: _____
Exhibitor: _____
Exhibition Name: NCT EUROPE 2023
Booth No: _____
Package No. _____ (1 of...total / 2 of...total /etc.).

Please be advised that exhibits will be placed outdoors many times. It is recommended that the packing material used in cases/crates be strong enough to protect the exhibit from rain, handling, and other potential hazards. Common packing materials often used in cartons are not recommended as they are not suitable for repeated handling and repacking. IML Messe Logistik GmbH will not take any responsibilities on goods that are not properly packed or transported in unsuitable conditions.

4 Customs Regulations

Cargo arriving from a non-European Union country need to be customs cleared on a temporary / definitive importation and released from customs before delivery to booth.
Temporary & permanent material must be packed separately in different boxes.

CARNET ATA

Goods which cleared with an CARNET ATA cannot be sold during the show and any sale operation must be reported to Customs Authorities, otherwise heavy penalties might incur. Please contact IML – Messe Logistik GmbH in case you may sell any imported goods.

- ▶ Copy of Waybill / CMR or AWB
- ▶ ATA CARNET
- ▶ Power of Attorney, attached you find our form

Temporary Importation or Permanent Importation– Proforma Invoice

Pls. use our attached Proforma invoice and mark which products a for temporary importation with CIF value
If we arrange a temporary import clearance we must also arrange the re-export clearance or final clearance with dutis and taxes after the show.

- Copy of Waybill / CMR or AWB
- Proforma Invoice & Packing List, attached you find our form

Attention don't pack temporary & permanent goods together. Pls. pack this separately

Before you will ship your cargo pls. send your invoice for checking.

Attention for the following products we need special document or the importation is not possible: foodstuff, beverage, medicines, cosmetics, textiles, life animals or plants, pharmaceutical products, protected species.



4 Empty Storage

We can store your empty packing material during the event. Please inform us in time about your requirements. Please note that we cannot accept any liability for items – intentionally or unintentionally - left in packing. We will measure the packages during the fair and fill in the cbm. Please ask for a copy by returning and check the cbm immediately. We will not accept any posterior reclamation. Please contact our on-site contact for special arrangements for storage of exhibits. Re-delivery of the empties will be automatically after exhibition ends. We cannot guarantee any deadline for re-delivery.

5 Return Transportation

Since the dismantling schedule is very tight, return instructions must reach us **at least 24 hours before** show closing. Further alterations or changes in mode of transportation can be accepted in written form only – depending on our and/or carrier's confirmation. The same basics/instructions as in the import apply also for the export.

6 Handling Rates

Basic 1 cbm = 333 kg chargeable weight maximum packing 350 x 200 x 200 cm / 2.000,00 kg

Handling via warehouse

From free arrival warehouse up to free delivered booth normal working time
manipulation of your cargo must be possible with forklift and pallet jack (no loose cargo)

each beginning cbm	EURO	95,00
	minimum	3 cbm

Handling via airport AMSTERDAM

From free arrival airport AMS (excluding payment of Airport related charges) up to free delivered booth normal working time

EUR 95,00 + each beginning kg EURO	3,00
------------------------------------	------

m/m = 350 kgs / max 3 cbm per item

airport related charges EURO 0,85 per chargeable weight (minimum EURO 80,00)

Empty Storage

Pick up from booth, storage and re-delivery	each beginning cbm	EURO	90,00
		minimum	3 cbm



Customs formalities

Temporary or Permanent import clearance incl. 1 tariff item		EURO	190,00
Carnet ATA clearance	each Carnet ATA	EURO	230,00
T-Document Registration to customs	each document	EURO	60,00
temporary import bond fee m/m = EURO 190,00	of CIF Value		8 %
duties & taxes (permanent import) m/m = EURO 60,00	as per outlay	+ 15 % outlay fee	
Issuing of T-Document	each document	EURO	60,00
T-Document security (Export only) m/m = EURO 50,00	of CIF Value		1 %
Re-Export clearance or export clearance incl. 1 tariff item		EURO	190,00
add. Tariff item (temporary or permanent)	each add. Tariff item	EURO	8,00
Customs attendance for examining cargo each way and clearance		EURO	60,00

Working hours

Normal working hours:	Monday – Friday	8am – 5pm	
Overtime surcharge:	Monday – Friday	5pm – 8pm	50 %
	Saturday		50 %
	Saturday after 17 hrs		100 %
	Sunday / Public holiday		100 %

Surcharges

Late arrival fees for shipments which arrive after our deadlines	25% on request as per list	
Floor Surcharge for heavier or larger packages		
Forwarder insurance	EURO	65,00
Documentation per Invoice/Order/each way		
Financing fee on total invoice amount	5 %	

Outgoing

Same services, same rates



Basic conditions of contract

All work undertaken is subject to the Dutch Forwarders conditions, latest version, in conjunction with the conditions and rates for trade fair transportation. A copy will be sent on request.

The responsibility and liability of IML as Fairs & Exhibitions forwarder, ends once the goods have been delivered to the stand, irrespective of exhibitor's or his representative's presence on the stand

When written instructions fail, goods may be delivered to the stand commencing on the first day of the official build up period.

The responsibility and liability for return freight at the close of the exhibition starts only with the collection from the stand during the official dismantling period. The surrendering of documents by the exhibitor at the IML office and the acceptance of same does not constitute any admission of responsibility or liability for freight which has not yet been collected from the stand. If the exhibition booth has been left, without the shipment being collected by us, shipment remains on the booth at exhibitors risk.

Externally recognizable damages must be stated on the work order / delivery order on delivery of the goods. Any claim can only be treated when made in writing and presented at our on-site office. Verbal claims only will not be accepted.

Our invoices will be due immediately after issuance without any further notice. Customers not known to us or with whom we have not agreed any terms of payment, will be asked to pay our invoice(s) before the event starts or on-site during the event or before return shipping of their exhibits.

Terms of Payment:

1. Invoices will be sent by e-mail only.
2. The invoicing is per shipment.
3. Full payment of the incoming handling charges must be received prior the delivery to the booth.
4. The outgoing handling charges are payable immediately after receipt of our invoice.
5. Payment can be made by wire transfer. Personal or foreign cheques are not acceptable.
6. Prices are net +21% VAT, no VAT for exhibitors from outside the EU or EU exhibitors providing their VAT registration no.
7. 1,5% interest per month will be charged on overdue payments